



STATE OF INDIANA

ADDENDUM #1 Request for Services 26-87624

INDIANA DEPARTMENT OF ADMINISTRATION

**On Behalf Of
Indiana Veterans' Home**

**Solicitation For:
Hospice Services**

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Indiana Department of Administration

Procurement Division

402 W. Washington St., Room W468

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Summary of Changes

Deletions are indicated via ~~striketrough~~ font, and additions have been made in **red** font in the corresponding documents.

I. The following edits have been made to Attachment E.

- 1) The Diversity Subcontractor Agreements is changed from ~~Omitted for RFS 26-87624~~ to include the original language in Section 2.3.9.

2.3.9 Diversity Subcontractor Agreements - Omitted for RFS 26-87624
a. Per RFP Section 1.21, Minority & Women's Business Enterprises (MBE/WBE), and 1.22 Indiana Veteran Owned Small Business Subcontractor (IVOSB), explain process followed to engage with potential MBE, WBE and IVOSB owned, Indiana certified businesses listed on Division of Supplier Diversity site. List the businesses invited to discuss the opportunity for potential partnership.
b. If not proposing each MBE, WBE or IVOSB subcontractor partnership, explain the rationale for declining to do so. Complete this for each category not proposed.

II. The following edits have been made to Attachment C.

- 1) Attachment C is now included with the RFS attachments.

III. The following edits have been made to the RFP Main Document:

- 1) The Solicitation Outline has been changed from ~~Omitted for RFS 26-87624~~ to **Indiana Economic Impact Form** in Section 1.5

Attachment B3	Omitted for RFS 26-87624
Attachment C	Omitted for RFS 26-87624 Indiana Economic Impact Form
Attachment D	Omitted for RFS 26-87624

- 2) The Solicitation Outline has been changed from no Attachment name to **Attachment L** in Section 1.5

Attachment L	Infrastructure Overview
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- 3) The Solicitation Outline has been changed from no Attachment name to **Attachment M** in Section 1.5

Attachment M	Artificial Intelligence – Technical Proposal Questions
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- 4) The Pricing has been changed to include the Section 1.10 in the document.

1.10 Pricing
Omitted for RFS 26-87624

- 5) The Pre-Proposal Conference link has been added in Section 1.24.

Pre-Proposal Conference	<p>Indiana Government Center South Conference Center Conference Room B</p> <p>May 27, 2026 General Presentation 9:30 ET</p> <p>Pre-Proposal Conference 10:15 AM ET – 10:30AM ET Pre-Proposal Conference links and details are on the IDOA Current Business Opportunities webpage: https://www.in.gov/idoa/procurement/ current-business-opportunities/</p>
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- 6) The Diversity Subcontractor Agreements is changed from ~~Omitted for RFS 26-87624~~ to include the original language in Section 2.3.9.

<p>2.3.9 Diversity Subcontractor Agreements Omitted for RFS 26-87624</p> <p>a. Per RFS Section 1.21, Minority & Women's Business Enterprises (MBE/WBE), and 1.22 Indiana Veteran Owned Small Business Subcontractor (IVOSB), explain process followed to engage with potential MBE, WBE and IVOSB owned, Indiana certified businesses listed on Division of Supplier Diversity site. List the businesses invited to discuss the opportunity for potential partnership.</p> <p>b. If not proposing each MBE, WBE or IVOSB subcontractor partnership, explain the rationale for declining to do so. Complete this for each category not proposed.</p>

- 7) The Indiana Economic Impact is changed from ~~Omitted for RFS 26-87624~~ to include the original language in Section 2.6.1.

2.6.1 Indiana Economic Impact

~~Omitted for RFS-26-87624~~

All companies desiring to do business with State Agencies must complete an "Indiana Economic Impact" form (Attachment C). This is not a separate evaluation item scored as set forth in Section 3.2 but still a required form. The collection and recognition of the information collected with the Indiana Economic Impact form places a strong emphasis on the economic impact a project will have on Indiana and its residents regardless of where a business is located. The collection of this information does not restrict any company or firm from doing business with the State. The amount entered in Line 16 "Total amount of this proposal, bid, or current contract" should match the amount entered in the Attachment D, Cost Proposal Template.

- 8) The Buy Indiana Initiative (Indiana Business Preference)/ Indiana Company has been changed from ~~Omitted for RFS-26-87624~~ to include the original language in Section 2.6.2.

2.6.2	<p>Buy Indiana Initiative (Indiana Business Preference) /Indiana Company Omitted for RFS-26-87624</p> <p>It is the Respondent's responsibility to confirm its Buy Indiana certification is active as of the submission date the sourcing event. Check status within the Buy IN Designation List at https://www.in.gov/idoa/procurement/supplier-resource-center/programs-and-preferences/buy-indiana/.</p> <p>Buy IN must be affirmatively claimed per Attachment J. The State will only validate the Respondent's claim to determine eligibility of potential points.</p> <p>The State will not look up status on behalf of each Respondent without the Respondent's claim on Attachment J, Attestation Form.</p> <p>If Respondents are not certified but wish to be, follow the Department of Administration, Procurement Division instructions within 2.3.8 Registration to Do Business. Along with registering, the Respondent can begin the Buy IN certification process.</p>
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	<p>When applying to Buy IN status, be sure to allow sufficient time to complete this process, at least twenty (20) business days. The Respondent's Buy Indiana status must be finalized when the solicitation response is submitted to the State.</p> <p><u>Defining an Indiana Business:</u></p> <p>"Indiana business" refers to any of the following:</p> <ol style="list-style-type: none"> 1. A business whose principal place of business is located in Indiana. (2) A business that pays a majority of its payroll (in dollar volume) to residents of Indiana. (3) A business that employs Indiana residents as a majority of its employees. (4) A business that makes significant capital investments in Indiana. (5) A business that has a substantial positive economic impact on Indiana. <p><u>Substantial Capital Investment:</u></p> <p>Any company that can demonstrate a minimum capital investment in Indiana of \$5 million or more in plant and/or equipment or annual lease payments in Indiana of \$2.5 million or more shall qualify as an Indiana business under I.C.5-22-15-20.5 (b)(4).</p> <p><u>Substantial Indiana Economic Impact:</u></p> <p>Any company that is in the top 500 companies (adjusted) for one of the following categories: number of employees (DWD), unemployment taxes (DWD), payroll withholding taxes (DOR), or Corporate Income Taxes (DOR); it shall qualify as an Indiana business under I.C. 5-22-15-20.5 (b)(5).</p>

- 9) The Subcontractors has been changed from ~~Omitted for RFS-26-87624~~ to include the original language in Section 2.6.3.

2.6.3 Subcontractors
Omitted for RFS 26-87624

The Respondent is responsible for the performance of any obligations that may result from this solicitation and shall not be relieved by the non-performance of any subcontractor. Respondent's proposal must identify all subcontractors including those not submitted in **Attachment A and/or Attachment A1** and describe the contractual relationship between the Respondent and each subcontractor. Per instructions in **Attachment J**, either a copy of the executed subcontract or a letter of agreement over the official signature of the firms involved must accompany each proposal.

Any subcontracts entered into by the Respondent must be in compliance with all

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State statutes and will be subject to the provisions thereof. For each portion of the proposed products or services to be provided by a subcontractor, the **Attestation Form, Attachment J**, must include the identification of the functions to be provided by the subcontractor and the subcontractor's related qualifications and experience.

The combined qualifications and experience of the Respondent and any or all subcontractors will be considered in the State's evaluation. The Respondent must furnish information to the State as to the amount of the subcontract, the qualifications of the subcontractor for guaranteeing performance, and any other data that may be required by the State. All subcontracts held by the Respondent must be made available upon request for inspection and examination by appropriate State officials, and such relationships must meet with the approval of the State.

The Respondent must list any subcontractor's name, address, and the state in which formed that are proposed to be used in providing the required products or services. The subcontractor's responsibilities under the proposal, anticipated dollar amount for subcontract, the subcontractor's form of organization, and an indication from the subcontractor of a willingness to carry out these responsibilities are to be included for each subcontractor. This assurance in no way relieves the Respondent of any responsibilities in responding to this solicitation or in completing the commitments documented in the proposal. The Respondent must indicate which, if any, subcontractors qualify as a Minority Business Enterprise, Women's Business Enterprise, or Veteran Owned Small Business under IC 4-13-16.5-1 and IC 5-22-14-3.5. See [Section 1.21](#), [Section 1.22](#) and **Attachments A/A1** for Minority, Women, and Veteran Business information.

IVOSB entities (whether a prime or subcontractor) must have a Bidder ID. If registered with IDOA, this should have already been provided (as with MWBEs). IVOSBs that are only registered with the Federal Center for Veterans Business Enterprise will need to ensure that they also have a Bidder ID provided by IDOA (please see [Section 2.3.8](#) for details).

- 10) The Summary of Evaluation Criteria changed from ~~Omitted for RFS 26-87624~~ to **5** in Criteria 4. Buy Indiana, and change the total score from ~~50~~ to **55** in Section 3.2.

Summary of Evaluation Criteria:	
Criteria	Points
1. <u>Adherence</u> to Mandatory Requirements	Pass/Fail
2. <u>Management</u> Assessment/Quality (Business and Technical Proposal)	50 available points
3. <u>Cost</u> (Cost Proposal)	Omitted for RFS 26-87624
4. Buy Indiana	Omitted for RFS 26-87624 5
5. <u>Minority</u> Business Enterprise Subcontractor Commitment	Omitted for RFS 26-87624
6. Women Business Enterprise Subcontractor Commitment	Omitted for RFS 26-87624
7. <u>Indiana</u> Veteran Owned Small Business Subcontractor Commitment	Omitted for RFS 26-87624
Total	50 55

- 11) The Adherence to Requirements has been changed from ~~50~~ to **55** points in Section 3.2.1.

3.2.1 Adherence to Requirements – Pass/Fail
Respondents passing this category move to Phase 2

The following categories cannot exceed ~~50~~ **55 points.**

- 12) The Buy Indiana Initiative has been changed from ~~Omitted for RFS 26-87624~~ to include the original language in Section 3.2.4.

3.2.4 Buy Indiana Initiative
~~Omitted for RFS 26-87624~~
Respondents qualifying, and documenting per Attachment J, as an Indiana Company as defined in Section 2.6.2 will receive 5 points in this category.

- 13) The Qualified State Agency Preference Scoring has been changed from ~~Omitted for RFS 26-87624~~ to include the original language in Section 3.2.8.

3.2.8 **Qualified State Agency Preference Scoring**

Omitted for RFS 26-87624

"Qualified Agency" refers to a nonprofit agency for persons with severe disabilities that meets the provisions of IC 5-22-13. When applicable, pursuant to Indiana Code 5-22-13, the qualified agency submitting or participating in a response to this solicitation will be awarded preference points for Minority, Women's, and Indiana Veteran Business Enterprise equal to the Respondent awarded the highest combined points awarded for such preferences in the

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scoring of this solicitation. A list of active/certified "Qualified Agencies" can be found at: https://web.abilityin.org/state_use/Certified-Ability-Indiana-Organizations.